

**Holy Family School for the Deaf**  
**Protocol for Post Primary Pupil safety UPDATED 9<sup>th</sup> February 2021**

*Please note that this protocol will be UNDER CONSTANT REVIEW reflecting the latest DES & HSE advice*

1. On arrival at school (8.50am) all Pupils to be guided to their designated meeting area (Colour coded) by teacher/SNA.
2. Any student arriving late will need to be admitted by a member of staff as the front door will be locked from 9.00am to 9.30am.
3. Pupils must continue to wear one mask on the bus and use a separate one during school hours. Masks must be stored in a labelled and sealed Ziploc bag when not in use. Used masks should be securely disposed of in the general waste bins.
4. A keep left system will be in operation on all corridors.
5. Teachers to be in their classrooms when students arrive at 9am with door open as students advised not to open/close classroom doors and open/close windows.
6. Students must follow the guidelines and rules set out by teachers in the practical classes to ensure everyone's safety.
7. Ventilation: Classroom windows should be partially open during class times and fully opened for least 15 minutes at break times. Students are advised to wear extra layers of clothing such as a **warm fleece, hoodie, coat** to keep warm.
8. Students must sanitise hands before entering and on leaving the classroom/designated meeting area (Colour coded). Wipes & bacterial spray are available in each classroom. At the end of each class for all desks and chairs to be cleaned down by students.
9. No sharing of materials permitted in classroom. If anything is shared it must be sanitised after use.
10. In the best interest of the health and safety of the school community, post primary pupils will be advised to wear cloth masks or surgical masks. SEN pupils who find this difficult can be excused or will be asked to wear a visor. SNAs will distribute visors to these pupils in the morning.  
Pupil masks should only be removed for the purposes of care needs, education i.e. communicating with their teacher or SNA at a safe distance. Therefore, masks will be worn on the corridors, toilets, playgrounds and during breaks. Pupils who cannot communicate with friends while wearing a mask should communicate 2Ms apart.

The following should be noted that as per the guidelines:

***Pupils with additional care needs who are 13 years or older should not be required to wear a face covering if the face covering causes distress or is a barrier to their education and care needs.***

11. Only one student at a time is allowed to enter the toilets.
12. Release day pupils at 3.25pm and boarding pupils at 3.30pm

We are still in this together, thank you for your co-operation.  
Stay Safe!